

**METROPOLITAN HUMAN SERVICES DISTRICT
BOARD OF DIRECTORS MEETING
December 20, 2013
MINUTES**

A meeting of the Board of Directors of Metropolitan Human Services District was held on Friday, December 20, 2013 at the District office. The meeting was called to order at 12:47 pm.

Board members in attendance were: Polly Campbell, Dr. Joe Constans, Dr. Petrice Sams-Abiodun, Robin Pannagl, Dr. Emily Clark, and Charlotte Parent. Board member not in attendance was: Joe Giarrusso.

Staff members present were: Judge Calvin Johnson, Dr. Charlotte Cunliffe, Dr. Katherine Smith and Meghan Ferris.

Brenda Valteau, Chairperson of the Mental Health Regional Advisory Committee (RAC), attended as a guest.

Approval of Minutes: Ms. Pannagl moved approval of the October 18, 2013 and November 15, 2013 minutes. Ms. Parent seconded the motion, and it was passed unanimously.

Chair's Report: Ms. Campbell introduced Dr. Emily Clark as a new MHSD Board member. Ms. Campbell stated that the RAC Chairperson reports and a vote on a recommended bylaw change would be deferred until the January 2014 meeting. Ms. Campbell also shared that MHSD is providing a one-time performance adjustment of a single 4% lump sum to its employees. She explained that in order for Judge Johnson to be eligible for this adjustment, MHSD's Board would have to vote to approve the award. Dr. Sams-Abiodun moved approval of a single 4% lump sum one-time performance adjustment for Judge Johnson, Ms. Pannagl seconded the motion, and it was passed unanimously.

Executive Director's Report: Judge Johnson provided an update on the status of the completion of the Algiers building, and mentioned that it may be complete in the spring of 2014.

Deputy Director/CFO's Report: Dr. Cunliffe shared budget and financial information for MHSD through November 30, 2013.

Parish Updates: There were no updates presented at this meeting.

Monitoring Reports: In accordance with the Board's monitoring calendar, Judge Johnson and Dr. Cunliffe reported compliance with the policies related to asset protection and treatment of consumers. November monitoring reports related to asset protection and December monitoring reports related to treatment of consumers were shared with the Board.

Other Business: Ms. Campbell provided an update on the Executive Director search process. She shared that the search committee was able to get the applicant pool down to two candidates that the Board could consider. The Board then engaged in a discussion related to the search process.

Invitation for Public Comment: Brenda Valteau provided a hand out related to access to insurance through the Affordable Care Act.

Adjournment: The meeting was adjourned at 3:00 pm.